

**EXPLANATORY NOTES**

(1) This Forward Plan covers the period from 1 June 2015 - 30 June 2015.

(2) The Plan contains details of a key decision that the Executive \* (i.e. the Council's Cabinet), or the Council itself, expects to take during the next month, which was originally scheduled to be taken in July. It will be updated every month, and each plan will cover a four-month period. Dates of Cabinet meetings are available on the Council's website. A list of Cabinet Members and their portfolios is attached below. The scope of each portfolio can be found on the Council's website.

Dates for any other meetings will be publicised as they arise.

(3) The definition of a "key decision" adopted for the purposes of this Plan is in accordance with that contained in the Council's Constitution, namely:

" (a) any decision of the Executive incurring expenditure or making savings in excess of 10% of the relevant budget head, or £500,000, whichever is the smaller, unless -

- (i) the specific expenditure or saving has previously been agreed by the Council;
- (ii) it is a decision taken in accordance with the Council's Treasury Management Policy;

OR -

(b) any decision of the Executive which, in the view of the Leader, will have a substantial effect on a significant number of people living or working in two or more wards [of the Borough]".

For the avoidance of doubt, any decision approving proposals for the making or amendment of a plan or budget which requires the approval of the full Council is regarded as a key decision.

(4) Any person wishing to make representations about a proposed key decision can do so by contacting the relevant Cabinet portfolio holder, the responsible chief officer or a nominated officer. Contact details are included against each entry in the Plan or in the lists below.

(5) Decisions of the Executive that are key decisions will be published within five days of their having been made. They will be available for inspection during office hours at the Town Hall, Brighton Street, Wallasey, or on the Council's web-site.

(6) The law and the Council's Constitution permit key decisions to be made, even if they have not been included in a Forward Plan, where they are certified as urgent. These decisions will be published, and be available for inspection, in exactly the same way as described in (4) above.

\* The Council has also extended the delegated authority of individual Cabinet members to take executive decisions on a number of specified matters.

## **CABINET MEMBERS AND THEIR PORTFOLIOS**

The Cabinet Portfolios and Portfolio holders for 2015/16 are as follows:

- Councillor Phil Davies Leader of the Council
- Councillor Ann McLachlan Deputy Leader of the Council, Governance  
Commissioning and Improvement
- Councillor George Davies Neighbourhoods, Housing and Engagement
- Councillor Pat Hackett Economy
- Councillor Adrian Jones Support Services
- Councillor Chris Jones Adult Social Care and Public Health
- Councillor Bernie Mooney Environment and Sustainability
- Councillor Chris Meaden Leisure, Sport and Culture
- Councillor Stuart Whittingham Highways and Transport
- Councillor Tony Smith Children and Family Services

## **WIRRAL COUNCIL – CHIEF OFFICERS**

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**WIRRAL COUNCIL**

**FORWARD PLAN**

Additional Item for June

<b>Proposed decision</b>	<b>Description</b>	<b>Decision Taker</b>	<b>Expected date of decision</b>	<b>Details of exempt information</b>	<b>How to make representations to the decision Taker</b>	<b>Documents to be considered by the Decision Taker</b>
National Non Domestic Rates Local Discount (Living Wage) <b>Key</b>	To agree a discount scheme for employers who adopt the living wage	Cabinet	June 2015		Leader of the Council (Councillor Phil Davies) phildavies@wirral.gov.uk  Head of Business Processes malcolmflanagan@wirral.gov.uk Tel: 0151 666 3260	